

## EMPLOYEE AUTHORIZATION

*The following information is required for every employee accessing account information.  
Complete as many worksheets as needed.*

Company Name: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Access ID: \_\_\_\_\_  
(Typically First Initial & Last name maximum of 19 characters - upper case only)

<b>Account Number</b> _____	<b>Account Type</b> _____	<b>Account Nickname</b> _____
<b>Notes:</b> _____		
<b>Account Number</b> _____	<b>Account Type</b> _____	<b>Account Nickname</b> _____
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<b>Account Number</b> _____	<b>Account Type</b> _____	<b>Account Nickname</b> _____
<b>Notes:</b> _____		

Default account options include: View Transactions, Stop Pays, and Internal Transfers unless stated in the Notes section.

Security Question: \_\_\_\_\_  
(For bank verification of user)

Security Answer: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_